



NGC MANAGEMENT LTD.
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SENIOR PROJECT MANAGER

US

NGC Management Ltd. has an excellent reputation for quality construction of commercial projects ranging from 3,000 sq ft retail renovations through 100,000 sq ft multi-tenant public market projects and new-builds.

We are located in Vancouver's trendy Yaletown neighbourhood and are looking for driven and passionate people to join our dynamic team, who all set their alarms for every working day to get up for something more than just a pay cheque. We don't just care about the work, we care about the people we work with.

Our mission

is to be known as THE construction firm with the best customer service in all of North America

Our vision

is to be a development and construction industry leader specializing in hotel/resort, restaurant, retail and public markets with offices in all major cities in North America by 2023

YOU

As the Senior Project Manager, you will play a key role in the management significant construction projects from start to completion including all aspects of managing the project team. You act with the utmost professional integrity and do so in the best interest of NGC. You are able to offer strong leadership skills, exercise good judgment, take initiative where required, are versatile and you are confident in your work.

Your Key Responsibilities

- § To initiate, organize and direct the project team to achieve the project budget, scope and schedule
- § To monitor, forecast and report on project progress with respect to project objectives
- § Profitably procure and manage sub-trades and suppliers that meet or exceed client needs and provide service beyond expectation
- § As team leader, you are a coach, motivator and facilitator with your team to ensure that project milestones, allocated budgets, workmanship and aesthetic concerns are being met or exceeded
- § Externally, you are the main point of contact with the client and are responsible for managing client communication, problem resolution and to create an environment where critical issues can be dealt with in a positive environment that result in positive, long-term relationships
- § Provide feedback for staff performance evaluations including evaluation of functional responsibilities, individual assessment of performance, and contribution to their development as a team member

Your Qualifications

- § 15+ years experience as a Project Manager with knowledge in one or more disciplines in construction management, design/build or project management activities
- § Strong understanding of the technical foundation of various building types, traditional sub-contractor work scopes, construction systems and methods, construction specifications, construction tendering practices and contract types, scheduling methods, and cost/change order control and forecasting techniques
- § Demonstrated skills as a team leader, coach, motivator, facilitator, people developer, consensus builder and problem-solver
- § Proficiency with basic computer systems (MS Excel, Outlook, Word)
- § Able to prepare agendas, conduct meetings, prepare minutes, action plans with appropriate follow-up
- § Demonstrated capability in developing and maintaining effective client relationships and communications to ensure client satisfaction
- § An awareness of "big picture" activities to effectively establish priorities, particularly in regards to manpower availability

NGC is an innovative and forward moving team. We offer an outstanding corporate culture, competitive benefits, a generous vacation policy and our aggressive expansion plan offers many opportunities for personal and professional growth.

If this sounds like you and you like the sounds of us, please send your resume with a cover letter to careers@ngcmanagement.com and reference posting #3001-SRPM.

We thank all applicants for their interest in NGC, however only short-listed candidates will be contacted directly.